

Payroll Reports

Sage Pastel Payroll Reports



Incident:

List of Sage Pastel Payroll & HR Reports that can be run for the Payroll.

Solution:

Transaction Listing Report	This produces a detailed list of periodic and default transactions per employee per pay period range.
Transaction Cycle History	This report shows all transactions that were processed in a cycle.
Payroll Register	This report displays all transactions listed on an employee's payslip for a specific period selected.
Payroll Journal	This report prints journal entries for general ledger integration purposes. You should only run this report once you process a payroll run for all employees in a specific pay frequency if integration is setup.
Cost Allocation Schedule	This report displays payslip transactions, allocated to a specific cost centre or job code, in a period range. The system prints totals per employee per cost allocation.
Periodic Variance	This report compares the period values you select with the values of the previous period. The system shows percentage variances.
Pay Reconciliation	This report shows all values per transaction per employee for current, month to date and year to date totals.
Rate of Pay Increase	This report prints the date, value and percentage increase in notional pay for the selected employees, depending on their last increase date.
Payroll Summary	This exports all the income and deduction transactions per employee in the period you select, into Microsoft Excel.
Monthly Analysis Report	This report prints all the income, benefit, deduction and company contributions with totals for the month/s that you select, for up to 12 months. It also shows Gross Pay, Net Pay and Cost to Company.
Reprint Payslips	This lets you reprint payslips for a selection of employees.